

SNO-ISLE LIBRARIES

Board of Trustees

Monday, July 22, 2019, 5:00 p.m.

Sultan Community Center Meeting Room | 319 Main St, Sultan, WA 98294

Meeting Agenda

1. Call to Order

2. Introduction and Recognition of Guests

3. Approval of Agenda

4. Consent Agenda Items

a. Approval of minutes of June 17, 2019 Regular Meeting;

b. Approval of June 2019 Sno-Isle Payroll, Benefits, and Vouchers.

Direct Deposits and Employee Deductions	\$2,164,925.38
Vendor Checks 66404, 66471, 66558, and 66596 through 66608 plus Electronic Fund Transfers	\$796,049.97
Total Payroll and Benefits	\$2,960,975.35
Accounts Payable Checks 66376 through 66608 less checks listed above, plus Electronic Transfers	\$1,057,955.29
Total Payroll, Benefits and Accounts Payable	\$4,018,930.64

5. Public Comment

Anyone who wishes to speak on any matter may do so only at this time or at the end of the meeting. The amount of time available to each speaker and the number of speakers may be limited. The Board will not take action on items discussed during Public Comment. The Board may choose to amend the agenda or to add items to a future meeting agenda.

6. Communications to the Board

7. Sno-Isle Libraries Highlight

a) Business Services (Discussion Item)

8. Executive Director's Report

a) Friends Recommendation (Discussion Item)

9. Unfinished Business

a) Strategic Plan (Discussion Item)

10. New Business

a) 2017 – 2019 Strategic Priorities Review (Discussion Item)

b) Policy Updates (Action Item)

i) Personnel Practices 2-11: Whistleblower

ii) Personnel Practices 2-13: Cellular Phones

iii) Personnel Practices 2-14: Social Media

iv) Employee Benefits 3-1: Holidays

v) Personnel Practices 3-2 Vacation

c) Decommissioning of 1998 Dodge Caravan & 2004 Chevrolet C4500 (Action Item)

d) Resolution 19-02 Recognizing October 2019 as Civility Month (Action Item)

e) Resolution 19-03 Audit Officer Bond Requirements (Action Item)

Board of Trustees

Marti Anamosa • Susan Kostick (Vice President) • Martin Munguia (President)
Rose Olson • Paul Ryan • Kelli Smith (Secretary) • Rico Tessandore

Executive Director

Lois Langer Thompson



Meeting Agenda

July 22, 2019

- f) 2019 Board Meeting Schedule (Action Item)
- g) Other

11. Announcements and Comments

12. Adjournment