

SNO-ISLE LIBRARIES

Board of Trustees

Meeting Minutes

Monday, June 17, 2019

Sno-isle Libraries Service Center

CALL TO ORDER

Trustee Munguia called the meeting to order at 5:04 p.m.

ROLL CALL

Members Present: Marti Anamosa, Martin Munguia, Rose Olson, Paul Ryan, Kelli Smith, and Rico Tessandore.

Staff Present: Lia Belcher, David Durante, Meredith Kraft, Rebecca Loney, Gary Sitzman, Chy Ross, Brian Rush, Judy Sasges, Lois Langer Thompson, Jill Wubbenhorst.

INTRODUCTION AND RECOGNITION OF GUESTS

There were no guests.

APPROVAL OF AGENDA

Trustee Anamosa moved the Sno-Isle Libraries Board of Trustees approve the agenda as presented. Trustee Smith seconded the motion. The Board unanimously approved the motion.

CONSENT AGENDA ITEMS

Trustee Tessandore moved to approve the Consent Agenda as amended:

- a. **Approval of amended minutes of May 13, 2019 Regular Meeting;**
- b. **Approval of minutes of June 1, 2019 Special Meeting, and;**
- c. **Approval of May 2019 Sno-Isle Payroll, Benefits, and Vouchers.**

Direct Deposits and Employee Deductions, Checks 726 through 730	\$2,254,637.20
Vendor Checks 66145, 66246, 66333, and 66365 through 66375 plus Electronic Fund Transfers	\$735,062.81
Total Payroll and Benefits	\$2,989,700.01
Accounts Payable Checks 66109 through 66375 less checks listed above, plus Electronic Transfers	\$1,137,504.06
Total Payroll, Benefits and Accounts Payable	\$4,127,204.07

Trustee Smith seconded the motion. The Board unanimously approved the motion.

PUBLIC COMMENT

There was no public comment.

COMMUNICATIONS TO THE BOARD

There were no communications to the Board.

Board of Trustees

Marti Anamosa • Susan Kostick (Vice President) • Martin Munguia (President)
Rose Olson • Paul Ryan • Kelli Smith (Secretary) • Rico Tessandore

Executive Director

Lois Langer Thompson



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EXECUTIVE DIRECTOR'S REPORT

Community meetings and events

- Executive Director Thompson highlighted her visits with elected officials, stakeholders, and community events.

Other

- The Board reviewed the June – December 2019 Trustee work plan.

UNFINISHED BUSINESS

Strategic Plan

Executive Director Thompson reviewed the Board retreat and timeline for developing the new Strategic Plan and facilitated a discussion regarding a new vision statement.

Mariner Community Campus Update

Public Services Director David Durante provided an update regarding the Mariner Community Campus project.

Stanwood Library Board – City Council Annexation Agreement Request

Trustee Olson moved the Sno-Isle Libraries Board of Trustees authorize the Executive Director to sign the First Amendment to the Stanwood Annexation Agreement between the City of Stanwood and the Sno-Isle Intercountry Rural Library District as presented. Trustee Anamosa seconded the motion. The Board unanimously approved the motion.

Policy Updates

- i) Employee Benefits 3 – 7: Business Expense Reimbursement

Trustee Ryan moved the Sno-Isle Libraries Board of Trustees approve the Employee Benefits 3-7: Business Expense Reimbursement policy as presented. Trustee Anamosa seconded the motion. The Board unanimously approved the motion.

NEW BUSINESS

Decommission a 2005 Dodge Caravan

Trustee Smith moved the Sno-Isle Libraries Board of Trustees declare the 2005 Dodge Caravan (VIN #1D4GP23R75B287061) to be surplus and authorizes the disposal of it in a commercially reasonable and economically responsible manner. Trustee Olson seconded the motion. The Board unanimously approved the motion.

Resolution 19-01 Concerning the Appointment of an Auditing Officer

Trustee Anamosa moved the Sno-Isle Libraries Board of Trustees adopt Resolution 19-01 revoking the appointment of Kendra Trachta as an auditing officer effective June 17, 2019 and appointing Financial Manager, Alisha Hendren, as an auditing officer effective June 17, 2019. Trustee Smith seconded the motion. The Board unanimously approved the motion.

ANNOUNCEMENTS AND COMMENTS

Trustee Ryan expressed excitement for the recent partnership between the Seattle Storm and Sno-Isle Libraries.

Explore Summer participants, 18 years and under, who attend an *Explore Summer* launch event will receive two complimentary tickets to one of two regular-season home games.

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EXECUTIVE SESSION

At 6:01 p.m., President Munguia announced the Board would go into executive session at 6:15 p.m., for approximately 20 minutes to discuss the following:

- A real estate sale, purchase, or lease, in accordance with RCW 42.30.IIO(I)(b),(c).
- Performance of a public employee, in accordance with RCW 42.30.IIO(I)(g).

At 6:35 p.m., President Munguia announced the council would be extending the executive session for a period of 15 minutes, until 6:50 p.m.

The executive session ended at 6:50 p.m.

ADJOURNMENT

The meeting adjourned at 6:51 p.m.

NEXT MEETING

The next regular Board meeting will be held on Monday, July 22, 2019 at 5:00 p.m. at the Sultan Library, 319 Main St, Sultan, WA 98294.

President

Secretary