



Board of Trustees Draft Meeting Minutes

Tuesday, January 22, 2019
Marysville Service Center

CALL TO ORDER

Ms. Anamosa called the meeting to order at 5:01 p.m.

ROLL CALL

Members Present: Marti Anamosa, Martin Munguia, Rose Olson, and Kelli Smith.

Members Present via teleconference: Rico Tessandore.

Staff Present: Barbara Adams, Lia Belcher, Sonia Gustafson, Ken Harvey, Rebecca Loney, Debie Murchie, Gary Sitzman, Lois Langer Thompson, and Kendra Trachta.

INTRODUCTION AND RECOGNITION OF GUESTS

There were no guests.

APPROVAL OF AGENDA

Ms. Anamosa proposed amending the agenda to include item *9.c. Landscaping Purchasing Approval*. Ms. Smith moved to approve the agenda as amended. Ms. Olson seconded the motion. The Board unanimously approved the motion.

CONSENT AGENDA ITEMS

Ms. Smith proposed amending the December 10, 2018 special meeting minutes. Mr. Munguia moved to approve the consent agenda as amended.

- a. Approval of Minutes of December 10, 2018 Special Meeting,
- b. Approval of Minutes of December 10, 2018 Regular Meeting,
- c. Approval of Minutes of January 7, 2019 Special Meeting, and;
- d. Approval of December 2018 Sno-Isle Payroll, Benefits and Vouchers.

Direct Deposits and Employee Deductions	\$ 2,045,729.11
Vendor Checks 64924, 64948, 65009, 65094 through 65104, 65106, 65136 plus Electronic Fund Transfers	\$ 609,260.22
Total Payroll and Benefits	\$ 2,654,989.33
Accounts Payable Checks 64823 through 65165 less checks listed above, plus Electronic Transfers	\$ 1,628,610.56
Total Payroll, Benefits and Accounts Payable	\$ 4,283,599.89

Ms. Olson seconded the motion. The Board unanimously approved the motion.

PUBLIC COMMENT

There was no public comment.

Board of Trustees

Marti Anamosa – South Whidbey Island • Susan Kostick (Vice President) – Edmonds
Martin Munguia (President) – Snohomish • Rose Olson – Camano Island
Kelli Smith (Secretary) – Darrington • Rico Tessandore – Unincorporated Southeast Snohomish County

Executive Director

Lois Langer Thompson

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COMMUNICATIONS TO THE BOARD

Ms. Anamosa highlighted two letters addressed to the Board.

- A letter from Jonalyn Woolf-Ivory thanking the Board for their work together during her tenure as Executive Director of Sno-Isle Libraries.
- A letter from *Civility First* thanking the Board for co-sponsoring Civility Month with the passing of Resolution 18-02.

EXECUTIVE DIRECTOR'S REPORT

Board of Trustees

Ms. Langer Thompson reported that interviews for the Sno-Isle Libraries Board of Trustees vacancy were held on December 14 at the Sno-Isle Libraries Service Center. Five candidates were interviewed and a recommendation has been sent to the Snohomish County Council for approval.

Ms. Langer Thompson informed the Board of an upcoming meeting with Snohomish County Executive Dave Sommers on January 16.

Community Stakeholders and Events

Ms. Langer Thompson informed the Board of her attendance at multiple community stakeholder meetings and events including:

- *Leadership Snohomish County* Board event on December 12.
- *Economic Alliance of Snohomish County* Legislative Briefing on January 4.
- *Leadership Snohomish County* Board meeting on January 17.
- *Sno-Isle Libraries Foundation* Board meetings on December 11 and January 15.

Libraries

Ms. Langer Thompson provided an update to the Board regarding her visits to all 23 Sno-Isle Libraries in the month of December. She informed the Board of her upcoming staff meetings scheduled to occur through May 2019.

Capital Projects

Ms. Langer Thompson reported on the Freeland Library re-opening event on January 8. She stated that the event was well attended and the community is very appreciative of the investment made in the library.

Ms. Langer Thompson provided an update concerning the *Mariner Community Campus* project.

UNFINISHED BUSINESS

Election of Officers (Action Item)

Ms. Olson moved the Board cast a unanimous ballot for the 2019 slate of officers as presented by the Nominating Committee, and that the slate be declared elected by acclamation.

- President – Martin Munguia
- Vice President – Susan Kostick
- Secretary – Kelli Smith

Mr. Tessandore seconded the motion. The Board unanimously approved the motion.

Ms. Anamosa thanked the Board for their work throughout her tenure as Board President. Ms. Anamosa also thanked staff for their work on the 2018 Levy Election, and for their support during the Executive Director search and transition.

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Trustee Committee Assignments (Discussion Item)

President Munguia announced the 2019 Board committee assignments:

- Board Development and Administration Committee – Kelli Smith (Chair), Rico Tessandore
- Strategic Planning and Finance Committee – Marti Anamosa (Chair), New Trustee (TBA)
- System Services Committee – Rose Olson (Chair), Susan Kostick

Sno-Isle Libraries Foundation Update (Discussion Item)

Mr. Munguia provided a summary for the December and January Foundation Board meetings including:

- The Foundation Board's 2019 meeting schedule.
- The Foundation Board's decision to support *Library Giving Day*.

Mr. Munguia expressed the Foundation Board's eagerness to join the Sno-Isle Libraries Board for a Board to Board event on Tuesday, April 2. Mr. Munguia noted that the event will allow both Boards to identify opportunities for collaboration.

Board and Friends Forum (Discussion Item)

Ms. Langer Thompson shared the goal for the forum is to strengthen the relationship between the Friends, Board of Trustees, and staff.

Sonia Gustafson and Debie Murchie provided an update on plans for the event. Additional updates will be provided at the February 25 Board meeting.

Board of Trustees and Foundation Board Event (Discussion Item)

Ms. Langer Thompson requested the Board's direction on the Board of Trustees & Foundation Board event scheduled for Tuesday, April 2.

Mr. Munguia expressed the need to communicate the organizational responsibilities of the Board of Trustees to the Foundation Board.

2019 Work Plan (Discussion Item)

Ms. Langer Thompson presented a draft of the 2019 work plan for discussion with the Trustees.

Internet Use and Safety Policy (Discussion Item)

Ms. Langer Thompson presented the Board with a possible revision to the Internet Use and Safety Policy and requested the item be placed on the February agenda as an action item. The Board approved the request.

ANNOUNCEMENTS AND COMMENTS

The Board shared updates including support for the new seating setup, excitement about the upcoming year, and appreciation for support and leadership of staff.

ADJOURNMENT

The meeting adjourned at 6:20 p.m.

NEXT MEETING

The next regular Board meeting will be held Monday, February 25, 2019 at 5:00 p.m. at the Marysville Service Center.

President

Secretary